

**ECONOMIC DEVELOPMENT COMMISSION
MEETING MINUTES**

JUNE 14, 2006

PRESENT: Laura Sherman, John Luginbuhl, Tim Olmsted and Lori Holden

ABSENT: Alternate Laurie Fiore

STAFF

PRESENT: Rob Phillips, Town Planner and Reanna Goodreau, Recording Secretary

I. CALL TO ORDER:

Vice Chairman Sherman called the Economic Development Commission meeting to order at 7:12 p.m.

II. PUBLIC COMMENTS: NONE

III. NEW BUSINESS:

1. Signage for the Ellington Farmer's Market at Arbor Park

Reanna Goodreau explained that when she spoke with John Hoffman regarding signage for Brookside Park, he stated that they were moving the market to Arbor Park. Ms. Goodreau told Mr. Hoffman that Planning Department staff would need to research what type of signage would be permitted at Arbor Park and Mr. Hoffman said that the existing temporary signs would be sufficient for awhile.

Vice Chairman Sherman stated that she recently spoke with Mr. Hoffman and he inquired about the permanent signage. Ms. Goodreau told the commission that she would research what was permitted. Commissioner Luginbuhl stated that he would work with Mr. Hoffman on the design of the sign.

IV. UNFINISHED BUSINESS:

1. CEDAS: Camera Friendly Communities—Update

Vice Chairman Sherman stated that she posted pictures on the "Camera Friendly" website. She read a letter she received from the Locations Manager of the Film Liaison Office, which stated that he would like to see different locations in town and that he would need some pictures to be redone to eliminate wires, etc. The commission suggested Vice Chairman Sherman consider approaching residents about their properties. Vice Chairman Sherman said that she would

continue to take pictures of public areas and research more about the program parameters regarding private property.

2. Medical Business Subcommittee—Update

Commissioner Olmsted requested that this item be continued to the July meeting. The commission discussed the Age-Restricted Cluster Housing projects. Commissioner Olmsted stated that the possibility of attracting medical businesses would become more viable once those projects were underway.

3. Tax Abatement Policies/Procedures—Update

Ms. Goodreau explained that she needs to send the current draft and outstanding questions to the Town Attorney. She stated that the EDC needs a representative on the Tax Abatement Review Committee (TARC) so that they can meet to address the two pending tax abatement applications. Commissioner Luginbuhl volunteered to be on the TARC. He noted that he has done business with both of the applicants. There was a discussion regarding conflict and Ms. Goodreau stated that she would forward the issue to the Town Attorney.

4. Review of the Economic Development Chapter of the Current Plan of Conservation & Development & Zoning Regulations

Rob Phillips explained that the Planning and Zoning Commission is holding their first public workshop on the Plan of Conservation and Development (POCD) update. He suggested that the EDC begin reviewing the economic development section of the current POCD at their July meeting.

V. ADMINISTRATIVE BUSINESS:

1. Election of Officers

MOVED (LUGINBUHL), SECONDED (OLMSTED) AND PASSED UNANIMOUSLY TO NOMINATE LAURA SHERMAN AS CHAIRMAN.

MOVED (OLMSTED), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO CLOSE NOMINATIONS FOR CHAIRMAN.

MOVED (HOLDEN), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO ELECT LAURA SHERMAN AS CHAIRMAN.

MOVED (SHERMAN), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO NOMINATE TIM OLMSTED AS VICE CHAIRMAN.

MOVED (LUGINBUHL), SECONDED (HOLDEN) AND PASSED UNANIMOUSLY TO CLOSE NOMINATIONS FOR VICE CHAIRMAN.

MOVED (SHERMAN), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO ELECT TIM OLMSTED AS VICE CHAIRMAN.

2. Appoint Representative to Tax Abatement Review Committee

MOVED (OLMSTED), SECONDED (SHERMAN) AND PASSED UNANIMOUSLY TO APPOINT JOHN LUGINBUHL AS REPRESENTATIVE TO THE TAX ABATEMENT REVIEW COMMITTEE.

3. Approval of the February 8, 2006 Meeting Minutes

MOVED (OLMSTED), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO APPROVE THE FEBRUARY 8, 2006 MEETING MINUTES.

4. Correspondence:

- a. Connecticut Town & City, April 2006

Chairman Sherman read a portion of a newspaper article about the opening of Bountiful Harvest.

SO NOTED.

VI. ADJOURNMENT:

MOVED (SHERMAN), SECONDED (LUGINBUHL) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:45 PM.

Respectfully submitted,

Reanna Goodreau
Recording Secretary